

Harris Housing Advisors, LLC

Financial & Program Management

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July, 2009

To: **MCC Lender Participants**
From: **Steven Harris**, President, Harris Housing Advisors, LLC, Program Manager
Jeanne M. Knapp, President, Knapp Communications, Marketing Coordinator
Re: **2009B Harris County Housing Finance Corporation MCC Program**

Thank you for your interest in the **Harris County Housing Finance Corporation MCC Program**. To participate, **please complete and sign the Lender Participation Agreement, attach your check for \$1,000 Lender Fee and send both to Southeast Texas Housing Finance Corporation, Program Administrator**. Please also complete the **Marketing Questionnaire** and fax it back to 936-271-4664, to be listed in the marketing materials.

Please follow these steps in completing your registration for the program:

1. **Read the documents** thoroughly.
2. **Print and execute three copies of the signature page** to the Lender Participation Agreement. Please keep a copy of your signed Lender Participation Agreement.
3. **Send a check for \$1,000** to the Harris County Housing Finance Corporation.
4. **Send the check and signature pages** of the Lender Participation Agreement to:

Phyllis Golightly
Southeast Texas Housing Finance Corporation
11111 South Sam Houston Parkway East
Houston, Texas 77089
281-484-4663

5. Please complete the Marketing Questionnaire and fax it to **Jeanne M. Knapp at 1-936-271-4664 (FAX)**
6. You will be notified by e-mail of dates and locations of training sessions.

We want you to **participate in this program and look forward to working with you**. For additional information about this beneficial program, please e-mail Kim Miller at miller@harrishousing.com or call Steven Harris at 713-952-2363 or Jeanne Knapp at 713-569-5101.